

ARLINGTON FINANCE COMMITTEE  
MINUTES OF MEETING  
TOWN HALL HEARING ROOM  
3/24/14

ATTENDEES:

Deyst*	White*	Caccavaro*	Kellar*	McKenna*
DeCoursey	Connors*	Simmons*	Gibian*	
Tosti*	Foskett*	Bayer*	Ronan*	
Kardon	Beck*	Jones*	Deshler*	
Franclemont*	Howard*	Fanning*	Carman*	Turkall*

\* Indicates present

MINUTES of 3/19/14 approved as corrected. Unanimous

BUD 5 IT: Fin SubCom(White) said that the issue of what department should pay for contracting and folding bills has been settled. In a discussion with all interested parties including the Fin SubCom, the budgets of both IT & Treasurer were adjusted to cover this expense.

VOTED to reconsider the vote on 3/19 and appropriate \$674,565. Unanimous.

BUD 7 TREASURER: The details of this budget were changed from the budget book to add a new \$25k line item, bill printing, and to make reductions elsewhere so the bottom line, as voted 3/12, is unchanged.

BUD 9 ASSESSORS: Fin SubCom(Kellar) recommended the budget as printed.

VOTED \$274,807 Unanimous

ART 29 REVALUATION: Fin SubCom(Kellar) recommended \$10,000, So VOTED. Unanimous

BUD 21 LIBRARY: Lib SubCom(Franclemont) noted that our libraries are among the busiest in the state and also among the libraries open the fewest hours. She recommended the budget as printed. VOTED \$2,186,865 Unanimous

BUD 22a HEALTH & HUMAN SERVICES: H&H SubCom(Franclemont) recommended the budget as printed. VOTED \$360,179 Unanimous

BUD 22b VETERANS: H&H SubCom(Franclemont) recommended the budget as printed. VOTED \$351,313 Unanimous

BUD 22c COA H&H SubCom(Franclemont) recommended the budget as printed. VOTED \$200,230 Unanimous

BUD 23 RETIREMENT Fin SubCom(White) recommended the budget as printed. The fully funded date has not been changed. A study is under way. Fin SubCom(White) VOTED \$8,663,368 Unanimous.

BUD 24 INSURANCE Fin SubCom(Foskett, Kellar) briefly reviewed the extensive material provided earlier to the committee. They believe that the decision to join the GIC was a good one. VOTED Health Insurance \$14,411,731 17-0-1. VOTED Liability Insurance \$995,000. Unanimous.

BUD 25 RESERVE FUND Fin SubCom(Foskett) recommended an increase to \$1m with a corresponding decrease in the stabilization fund. He stated that this is a small fraction of the total budget. Members would like to centralize this kind of budgeting. VOTED \$1m. If unused it returns to free cash. Unanimous. Foskett to draft comment for report.

W&S ENTERPRISE FUND: DPW SubCom(Gibian) provided an extensive review of this budget (Ref 1). The first page summarizes the changes with reference to the marked up budget book pages that follow. Retained earnings are about \$2.5m. He also tallied the salaries paid to DPW employees at \$1m. VOTED Revenues \$19,868,449, Expenses \$19,818,229 Balance \$50,220. Unanimous

RECREATION ENTERPRISE FUND EF SubCom(Franclemont) recommended a revised budget (Ref 2) to incorporate reduced health insurance costs. VOTED to reconsider the vote on 2/12 to Revenue \$589,000, Expense \$585,367, Balance \$3,833 Unanimous.

RINK ENTERPRISE FUND EF SubCom(Franclemont) recommended a revised budget (Ref 3) to incorporate reduced health insurance costs. VOTED Revenue \$606,500, Expense \$603,493, Balance \$3,007 Unanimous

AYCC EF EF SubCom(Franclemont) recommended a revised budget (Ref 3) to incorporate revised salary estimates. VOTED Revenues \$595,000, Expenses \$594,740 Balance \$260. Unanimous

ART 27 RECLASSIFICATION: Per SubCom(White) provided a draft (Ref 4) of the changes proposed by the Human Resources Director. The major change is to upgrade a planner/housing director job in the Planning Department by 2 grades. VOTED \$19,340 Unanimous.

ART 32 SEWER LOAN: DPW SubCom(Gibian) recommended an MWRA interest free loan. VOTED \$1.2m. Unanimous.

ART 33 WATER LOAN: DPW SubCom(Gibian) recommended an MWRA interest free loan. VOTED \$850k. Unanimous.

ART 36 CELEBRATIONS: The Chair recommended the same budget as this year. VOTED \$10,167 Unanimous

ART 37 INDEMNIFICATION: VOTED \$11,071 Unanimous

ART 47 PENSION ADJUSTMENTS: VOTED favorable action based on hearing of 2/10. Unanimous

ART 48 OPEB: VOTED Part a \$392,788, Part b \$155,000, Part c \$300,000 which is the same as FY13. Unanimous.

ART 49 MINIMUM ALLOWANCE: VOTED favorable action based on hearing of 2/12. Unanimous

ART 51 OVERLAY RESERVE: VOTED to apply \$350,000 from unneeded overlay reserve funds to reduce the tax rate, Unanimous

ART 53 USE OF FREE CASH: VOTED to use ½ the free cash, \$3,042,925 as recommended by the Chair to reduce the tax rate.

ART 56 FISCAL STABILITY STABILIZATION FUND: VOTED \$4,235,419 as recommended by the Chair with the understanding that this may be revised as the budget details are worked out. UNANIMOUS

BUDGET AUTHORITY TO CHAIR & CO-CHAIRS: Voted to authorize Chair & Co-Chairs to make small changes in the committee votes as needed to balance the budget and put out the report.

RESERVE FUND: \$423,654

COMMITTEE: Chair canceled remaining scheduled meetings. He requested members hold 4/9 and 4/14 open in case final adjustments are needed.

Peter Howard 3/27/14

cc FinCom Members, Town Web Site

Ref 1 W&S Budget

Ref 2 Recreation EF Budget

Ref 3 Rink EF Budget

Ref 4 Reclassifications

## Revision to W&amp;S : Indirect Charges/Health Care Benefits

<u>Page</u>	<u>Title</u>	<u>Was</u>	<u>Now</u>	<u>Diff</u>
p171	Sewer Collection Indirect Charges Health Benefits	290532	276,459	-14,073
p171	Subtotal Indirect Charges-Sewer	1079133	1065060	-14,073
p171	Total Sewer Collection	10708728	10694655	-14,073
p173	Water Distribution Indirect Charges Health benefits	290532	276,459	-14,073
	Subtotal Indirect Charges- water	1073633	1059560	-14,073
p173	Total Water Distibution System	7188080	7174007	-14,073
p174	Total Water Distibution System	8911647	8897574	-14,073
p174	Health Insurance	581064	552918	-28,146
p174	TOTAL	19846375	19818229	-28,146

+ \$14073

(was \$20532)

— REVISED

REV

— REVISED

	2012 Actual	2013 Actual	2014 Budget	2015 Request	\$ Change	% Change
<b>6505006 SEWER COLLECTION SYSTEM</b>						
5101 SALARIES & WAGES	448,782	471,818	468,473	500,192	31,719	6.77%
5103 OVERTIME	-	-	-	-	-	-
5104 SICK LEAVE	-	-	-	-	-	-
5106 VACATION	-	-	-	-	-	-
<b>SUBTOTAL SEWER COLLECTION SYSTEM</b>	<b>448,782</b>	<b>471,818</b>	<b>468,473</b>	<b>500,192</b>		
<b>6505013 INDIRECT CHARGES - SEWER</b>						
5701 WORKERS COMP COST	6,000	6,000	6,000	6,000	-	-
5702 UNEMPLOYMENT COMPENSATION	1,500	1,500	1,500	1,500	-	-
5707 RETIREMENT COSTS	424,329	450,271	477,995	507,479	29,484	6.17%
5713 HEALTH BENEFITS	385,443	306,399	292,151	276,459	(15,692)	-5.37%
5903 INDIRECT COSTS	242,200	242,866	251,698	273,622	21,924	8.71%
<b>6505013 SUBTOTAL INDIRECT CHARGES - SEWER</b>	<b>1,059,472</b>	<b>1,007,036</b>	<b>1,029,344</b>	<b>1,065,060</b>		
<b>6505082 SEWER COLLECTION EXPENSES</b>						
5202 MAINTENANCE	50,533	35,802	70,000	70,000	-	-
5211 ENERGY	15,797	13,295	29,000	29,000	-	-
5218 TRAINING	-	-	2,000	2,000	-	-
5224 OTHER SUPPLIES	9,655	15,694	24,000	24,000	-	-
5249 REPS & MAINT:VEHICLES	-	-	-	-	-	-
<b>6505082 SUBTOTAL SEWER COLLECTION EXPENSES</b>	<b>75,984</b>	<b>64,791</b>	<b>125,000</b>	<b>125,000</b>		
<b>6505011 MWRA ASSESSMENT - SEWER</b>						
5630 MWRA ASSESSMENT	7,190,694	7,404,065	7,697,718	8,006,000	308,282	4.00%
<b>6505011 SUBTOTAL MWRA ASSESSMENT - SEWER</b>	<b>7,190,694</b>	<b>7,404,065</b>	<b>7,697,718</b>	<b>8,006,000</b>		
<b>6505002 MATURING DEBT/SEWER CAPITAL</b>						
5760 MATURING TOWN DEBT PRINCI - MWRA	303,149	373,495	402,909	156,640	(246,269)	-61.12%
5760 MATURING TOWN DEBT PRINCI - NON - MWRA	-	-	-	341,763	341,763	-
5580 SEWER REHAB	168,860	48,130	208,856	500,000	-	-
<b>6505002 SUBTOTAL MATURING DEBT/SEWER CAPITAL</b>	<b>472,009</b>	<b>421,625</b>	<b>611,765</b>	<b>998,403</b>		
<b>TOTAL SEWER COLLECTION SYSTEM</b>	<b>9,246,941</b>	<b>9,369,335</b>	<b>9,932,300</b>	<b>10,694,655</b>	<b>762,355</b>	

REPLACES P 171

	2012 Actual	2013 Actual	2014 Budget	2015 Request	\$ Change	% Change
<b>6505007 STORM SEWERS COLLECTION SYSTEM</b>						
4840 RECEIPTS	(75)	(125)	-	-	-	-
5202 MAINTENANCE	39,452	27,390	71,000	71,000	-	-
5218 TRAINING	-	-	-	-	-	-
5224 OTHER SUPPLIES	-	-	5,000	5,000	-	-
5249 REPS & MAINT: VEHICLES	-	-	-	-	-	-
5580 REHAB WATER MAINS	-	-	100,000	150,000	-	-
<b>6505007 TOTAL STORM SEWERS COLLECTION SYSTEM</b>	<b>39,377</b>	<b>27,265</b>	<b>176,000</b>	<b>226,000</b>	<b>-</b>	<b>-</b>



+14,073

- REVISD AMT

	2012 Actual	2013 Actual	2014 Budget	2015 Request	\$ Change	% Change
<b>6505502 WATER DISTRIBUTION SYSTEM</b>						
5101 SALARIES & WAGES	581,504	677,710	845,340	867,642	22,302	2.64%
5102 SALARIES & WAGES TEMP	18,522	18,750	18,750	18,750	-	-
5103 OVERTIME	151,862	197,999	107,500	110,456	2,956	2.75%
5104 SICK LEAVE	-	-	-	-	-	-
5106 VACATION	-	-	-	-	-	-
5111 DOUBLE TIME	70,116	67,963	32,250	33,137	887	2.75%
5119 OUT OF GRADE PAY	5,310	10,856	2,150	2,209	59	2.74%
5156 LONGEVITY	5,585	4,213	7,133	7,353	220	3.08%
5260 CLEAN/CLOTH/TRAIN	20,882	20,600	20,800	20,800	-	-
<b>6505502 SUBTOTAL WATER DISTRIBUTION SYSTEM</b>	<b>853,781</b>	<b>998,091</b>	<b>1,033,923</b>	<b>1,060,347</b>	<b>22,522</b>	<b>2.18%</b>
<b>6505513 INDIRECT CHARGES - WATER</b>						
5701 WORKERS COMP COST	1,000	1,000	1,000	1,000	-	-
5702 UNEMPLOYMENT COMPENSATION	1,000	1,000	1,000	1,000	-	-
5707 RETIREMENT COSTS	424,329	450,271	477,995	507,479	29,484	6.17%
5713 HEALTH BENEFITS	385,443	306,399	292,151	276,459	(15,692)	-5.37%
5903 INDIRECT COSTS	242,200	242,866	251,698	273,622	21,924	8.71%
<b>6505513 SUBTOTAL INDIRECT CHARGES - WATER</b>	<b>1,053,972</b>	<b>1,001,536</b>	<b>1,023,844</b>	<b>1,059,560</b>	<b>35,716</b>	<b>3.5%</b>
<b>6505582 WATER DISTRIBUTION</b>						
5202 MAINTENANCE	72,608	124,787	110,000	110,000	-	-
5211 ENERGY	-	-	-	-	-	-
5218 TRAINING	2,023	2,712	5,000	5,000	-	-
5224 OTHER SUPPLIES	324,661	300,527	220,000	220,000	-	-
5241 UNIFORMS, BADGES, & GLOVES	4,800	4,400	5,600	5,600	-	-
5260 CLEAN/CLOTH/TRAIN	300	300	300	300	-	-
5299 OTHERWISE UNCLASSIFIED	-	618	-	-	-	-
5530 MAINT WATER DISTRIBUTION	-	-	-	-	-	-
<b>6505582 SUBTOTAL WATER DISTRIBUTION</b>	<b>404,391</b>	<b>433,345</b>	<b>340,900</b>	<b>340,900</b>	<b>-</b>	<b>-</b>
<b>6505511 MWRA ASSESSMENT - WATER</b>						
5630 MWRA ASSESSMENT	4,111,254	4,706,235	4,562,366	4,713,200	150,834	3.31%
<b>6505511 SUBTOTAL MWRA ASSESSMENT - WATER</b>	<b>4,111,254</b>	<b>4,706,235</b>	<b>4,562,366</b>	<b>4,713,200</b>	<b>150,834</b>	<b>3.31%</b>
<b>TOTAL WATER DISTRIBUTION SYSTEM</b>	<b>6,423,398</b>	<b>7,139,207</b>	<b>6,961,033</b>	<b>7,174,007</b>	<b>212,974</b>	<b>3.06%</b>

REPLACES 173

	2012 Actual	2013 Actual	2014 Budget	2015 Request	\$ Change	% Change
<b>6505504 WATER/SEWER PROPERTIES</b>						
5101 SALARIES & WAGES	448,782	471,818	468,473	500,192	31,719	6.77%
5211 ENERGY	12,722	25,529	28,600	28,600	-	-
5214 HEATING FUEL	47,199	37,194	32,000	35,000	3,000	9.38%
5299 EXPENSES	216	956	-	-	-	-
5530 MAINT WATER DISTRIBUTION	2,543	2,552	4,000	4,000	-	-
<b>6505514 SUBTOTAL WATER/SEWER PROPERTIES</b>	<b>511,461</b>	<b>538,049</b>	<b>533,073</b>	<b>567,792</b>	<b>34,719</b>	<b>6.11%</b>
<b>6505506 REHAB WATER SYSTEM CAPITAL</b>						
5580 REHAB WATER MAINS	3,071	30,132	100,000	100,000	-	-
<b>6505506 SUBTOTAL REHAB WATER SYSTEM CAPITAL</b>	<b>3,071</b>	<b>30,132</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>
<b>6505509 MATURING DEBT/CAPITAL PROJECTS</b>						
5760 MATURING TOWN DEBT PRINCI	459,300	524,900	609,900	664,900	55,000	9.02%
5760 MATURING TOWN DEBT PRINCIPAL/WATER METERS	200,000	237,375	229,125	250,875	21,750	9.49%
<b>6505509 SUBTOTAL MATURING DEBT/CAPITAL PROJECTS</b>	<b>659,300</b>	<b>762,275</b>	<b>839,025</b>	<b>915,775</b>	<b>76,750</b>	<b>9.15%</b>
<b>6505518 WATER MAINT CAPITAL OUTLAY</b>						
5850 WATER CAPITAL OUTLAY	30,120	-	-	-	-	-
5851 CAPITAL EQUIP (TRUCKS)	125	-	330,000	35,000	-	-
583010 HYDRANT REPLACEMENT	19,890	-	100,000	100,000	-	-
5850 LIFT STATION UPGRADES	158,172	31,780	50,000	-	-	-
5890 SMALL EQUIPMENT	4,000	1,120	5,000	5,000	-	-
<b>6505517 SUBTOTAL WATER MAINT CAPITAL OUTLAY</b>	<b>212,307</b>	<b>32,900</b>	<b>485,000</b>	<b>140,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL WATER DISTRIBUTION SYSTEM</b>	<b>7,809,536</b>	<b>8,502,563</b>	<b>8,918,131</b>	<b>8,897,574</b>	<b>(20,557)</b>	<b>-0.23%</b>
<b>PERSONNEL SERVICE SUMMARY</b>						
EXPENSES SUMMARY	1,751,344	1,941,727	1,970,869	2,050,731	89,862	4.56%
MWRA ASSESSMENT	582,432	591,632	706,500	759,500	53,000	7.50%
INDIRECT CHARGES	11,301,948	12,110,300	12,260,084	12,719,200	459,116	3.74%
CAPITAL AND DEBT	484,400	485,732	503,396	547,244	43,848	8.71%
HEALTH INSURANCE	1,346,687	1,246,932	2,035,790	2,154,178	118,388	5.82%
RETIREMENT	770,886	612,798	584,302	552,918	(31,384)	-5.37%
WORKERS COMP/UNEEMPLOYMENT	848,658	900,542	955,990	1,014,958	58,968	6.17%
TOTAL	17,095,854	17,899,163	19,026,431	19,818,229	791,798	4.16%
REVENUES	(16,786,728)	(19,050,117)	(19,026,431)	(19,868,449)	-	-
BALANCE	309,126	(1,150,954)	-	(50,220)	-	-

Δ +140,73

REVISED AMT  
REVISED AMT  
REVISED AMT

RWLA CO 174

	2012 Actual	2013 Actual	2014 Budget	2015 Request	\$ Change	% Change
<b>WATER/SEWER ENTERPRISE</b>						
4972 TRANSFER FROM OTHER FUNDS	(5,606,591)	(5,883,814)	(5,593,112)	(5,593,112)	-	-
4973 USE OF RETAINED EARNINGS	(283,943)	(930,421)	(741,194)	-	741,194	-100.00%
421000 USER CHARGES RECEIVABLE	(10,655,279)	(11,994,022)	(12,380,172)	(13,954,027)	(1,573,855)	12.71%
421100 WATER LIENS	(152,945)	(154,771)	(184,413)	(189,945)	(5,532)	3.00%
421400 LIEN COSTS	(12,741)	(13,466)	-	-	-	-
421900 INTEREST & PENALTIES	(42,141)	(36,255)	(46,930)	(48,337)	(1,407)	3.00%
422900 CONNECTION FEES	(27,974)	(30,700)	(80,610)	(83,028)	(2,418)	3.00%
4800 A.M.R. REPLACEMENT	(5,114)	(6,668)	-	-	-	-
<b>TOTAL WATER/SEWER REVENUE</b>	<b>(16,766,728)</b>	<b>(19,050,117)</b>	<b>(19,026,431)</b>	<b>(19,868,449)</b>		



**Schedule of DPW Offsets to W&S**

<b>From DPW budget: Salaries also pertaining to W&amp;S</b>		<b>Amounts transferred/offset from W&amp;S revenues</b>
Town engineer salaries	19.75%	197,529
Public Works admin salaries	24.62%	246,276
Highway Salaries	39.93%	399,472
Highway motor equip repair sal	15.70%	157,107
<b>Total offset</b>		<b>1,000,384</b>
<b>From Water and Sewer budget</b>		<b>Amounts deducted from W&amp;S Revenues</b>
Salaries Sewer collection		500,192
Salaries Water/Sewer properties		500,192
<b>Total</b>		<b>1,000,384</b>

	2012 Actual	2013 Actual	2014 Budget	2015 Request	S Change	% Change
<b>RECREATION</b>						
5101 SALARIES & WAGES	134,076	150,079	140,879	154,898	14,019	9.95%
5102 SALARIES & WAGES TEMP	87,017	88,004	134,000	134,000	-	0.00%
510211 RESERVOIR STAFFING	46,763	44,209	-	-	-	-
5103 OVERTIME	-	-	200	200	-	-
5156 LONGEVITY	566	896	835	1,238	403	48.26%
5203 DATA PROCESSING EXPENSES	219	82	-	-	-	-
5211 ENERGY	24,920	22,181	28,000	28,000	-	-
5223 OFFICE SUPPLIES	1,531	1,519	1,900	1,900	-	-
5224 OTHER SUPPLIES	407	-	-	-	-	-
5240 JOBS PROGRAM	1,548	5,533	4,000	4,000	-	-
5258 PRINTING OF BROCHURES	14,454	13,808	15,000	15,000	-	-
5260 CLEANING ALLOWANCE	-	-	150	150	-	-
5281 TRAVEL: CAR ALLOWANCE	1,677	1,677	1,677	1,677	-	-
528910 SUMMER PROGRAMS RECREATION	22,573	11,818	23,000	19,000	(4,000)	-17.39%
528911 RESERVOIR SUPPLIES	7,093	2,663	12,000	12,000	-	-
528912 RESERVOIR-EXPENSE CHLORINE	10,879	11,174	11,000	13,000	2,000	18.18%
528913 GIBBS SCHOOL/GYM	24,376	25,528	30,000	25,000	(5,000)	-16.67%
528920 FALL PROGRAMS RECREATION	6,170	8,465	7,000	7,000	-	-
528930 WINTER PROGRAMS RECREATION	21,625	28,939	25,000	25,000	-	-
528940 SPRING PROGRAMS RECREATION	403	2,601	2,000	2,500	500	25.00%
5295 PRIOR YEAR EXPENSES	2,310	10,934	-	-	-	-
5299 CREDIT CARDS/CUSTODIANS	51,151	49,107	55,000	55,000	-	-
5706 HEALTH INSURANCE	56,622	47,993	51,086	55,804	4,718	9.24%
5831 MECHANICAL MAINTENANCE	3,521	5,764	5,000	5,000	-	-
MAINTENANCE RESERVE	-	-	25,000	25,000	-	-
<b>TOTAL RECREATION</b>	<b>519,902</b>	<b>532,973</b>	<b>547,727</b>	<b>585,367</b>	<b>37,640</b>	<b>6.87%</b>
<b>PERSONNEL SERVICES SUMMARY</b>						
<b>EXPENSES SUMMARY</b>	<b>221,659</b>	<b>238,979</b>	<b>275,914</b>	<b>290,336</b>		
<b>TOTAL</b>	<b>473,139</b>	<b>488,764</b>	<b>547,727</b>	<b>585,367</b>		
<b>REVENUES</b>	<b>(537,619)</b>	<b>(538,133)</b>	<b>(550,000)</b>	<b>(589,200)</b>		
<b>BALANCE</b>	<b>(64,480)</b>	<b>(49,369)</b>	<b>(2,273)</b>	<b>(3,833)</b>		



## ED BURNS ARENA

	2012 Actual	2013 Actual	2014 Budget	2015 Request	\$ Change	% Change
5101 SALARIES & WAGES	173,888	181,010	196,604	209,662	13,058	6.64%
5102 SALARIES & WAGES TEMP	55,164	64,597	60,000	60,000	-	-
5103 OVERTIME	1,174	2,705	2,500	1,500	(1,000)	-40.00%
5156 LONGEVITY	1,328	1,412	1,519	2,256	737	48.52%
5203 EQUIPMENT/BUILDINGS/GROUNDS	36,944	35,480	20,000	19,000	(1,000)	-5.00%
5206 REFRIDGERATION CONTRACT	18,289	4,600	7,500	5,000	(2,500)	-33.33%
5211 ENERGY	80,339	78,717	85,000	95,000	10,000	11.78%
5213 NATURAL GAS	42,173	33,600	42,000	37,000	(5,000)	-11.90%
5223 OFFICE SUPPLIES	83	250	1,200	1,200	-	-
5224 OTHER SUPPLIES	685	125	1,080	-	(1,080)	-100.00%
5233 SECURITY ALARM SYSTEM LEASE	7,260	7,260	7,800	8,000	200	2.56%
5236 RINK MARKETING	-	1,570	1,500	500	(1,000)	-66.67%
5241 UNIFORMS, BADGES, & GLOVES	300	-	550	550	-	-
5260 CLEANING ALLOWANCE	-	-	550	550	-	-
5281 TRUCK & ZAMBONI GAS	4,383	3,858	4,200	1,305	(2,895)	-68.93%
5290 CONCESSION STAND	18,957	16,157	19,000	19,000	-	-
5295 PRIOR EXPENSES	2,698	6,667	-	-	-	-
5299 OTHERWISE UNCLASSIFIED	2,921	2,462	3,000	2,500	(500)	-16.67%
5706 HEALTH INSURANCE	57,883	47,889	51,000	51,405	405	0.79%
5871 DEBT SERVICE	50,000	69,181	83,000	83,000	-	-
5890 DCR PAYMENT	-	-	-	6,065	6,065	-

## ED BURNS ARENA TOTAL

604,468 611,935 586,003 603,493 15,490 2.63%

## PERSONNEL SERVICES SUMMARY

## EXPENSES SUMMARY

## TOTAL

REVENUES  
BALANCE

231,553	249,724	260,623	273,418	12,795	4.91%
322,915	307,716	327,380	330,075	2,695	0.82%
554,468	557,439	588,003	603,493	15,490	2.63%
(554,338)	(560,186)	(580,700)	(606,500)	(15,800)	2.67%
130	(2,747)	(2,697)	(3,007)	(310)	11.49%

## 2014 Town Meeting Request – Positions Reclassification

Ref 4

### 1. By reclassifying the following positions:

- |  |           |          |
|--|-----------|----------|
| A. Principal Clerk and Bookeeper, OA7 to OA5<br>Library                                      | FTE 1     |          |
| B. Medical Records Clerk - AYCC, OA2 to ATP2<br>Health and Human Services                    | FTE .3714 | \$2,642  |
| C. Senior Planner and Housing Director, ATP10 to ATP12<br>Planning and Community Development | FTE 1     | \$11,224 |
| D. Health Compliance Officer/Inspections, ATP5 to ATP7<br>Health and Human Services          | FTE 1     | \$5,474  |

### 2. By adding the following positions:

- A. Clinical Director – AYCC ATP9  
Health and Human Services
- B. Assistant Clinical Director – AYCC ATP7  
Health and Human Services
- C. Systems Analyst/Director of GIS ATP12  
Information Technology
- D. GIS Specialist/Technical Planner ATP7  
Information Technology/Planning and Community Development
- E. Asst. Director of Planning and Community Dev./Housing Director ATP12  
Planning and Community Development

### 3. By deleting the following positions:

- A. Prin. Clinical Social Worker/AYCC Assistant Director ATP8  
Health and Human Services
- B. Clinical Coordinator/AYCC ATP8  
Health and Human Services
- C. GIS Coordinator ATP9  
Information Technology
- D. Technical Planner –ATP5  
Planning and Community Development
- E. Senior Planner and Housing Director ATP10  
Planning and Community Development
- F. Asst. Director of Planning and Community Dev. ATP12  
Planning and Community Development

As drafted 2/25/2014



# POSITIONS RECLASSIFICATION TOWN MEETING ARTICLE BUDGET REQUEST

## Positions Reclassification Request - 2014 Town Meeting Request

Position Title	Grade	Current Step	Grade New	New Step	FY15	
					Request	FTE
Assistant Director of Planning/Housing Director	ATP10/Max	77,526	ATP12/Max	98,750	11,224	1
Health Compliance Officer/Inspections	ATP5/Step6	59,486	ATP7/Step 6	64,960	5,474	1
Medical Records Clerk - AYCC	OA2/Step4	33,563	ATP2/Step4	40,676	2,642	0.3714
					\$ 19,340	Total

Updated February 25, 2014

\*based on FY15 salary numbers